

## Organizational, Management and Control Model pursuant to Legislative Decree no. 231, 8<sup>th</sup> June 2001

Approved by the Board of Directors of Leonardo S.p.a. at the meeting of 17/12/2020

The English text is a translation from Italian. For any conflict or discrepancies between the two texts the Italian shall prevail.

Available on the company's intranet and website (www.leonardocompany.com)

## **CONTENTS**

GENE		PART
1.	THE	LEGISLATIVE DECREE NO. 231/2001 8th June
	1.1	Administrative liability of entities 4
	1.2	Crimes provided by d. lgs. 231/01 (so-called assumed offences) 5
	1.3	Sanctions set forth in the Decree7
		Exemption conditions of administrative liability 10
	1.5	Offences committed abroad 12
2.	THE	COMPANY AND ITS INTERNAL CONTROL AND RISK MANAGEMENT
SYST		
		Introduction
		Outline of the Model 14
		Purposes of Leonardo's Model 17
	2.4	Preparation and Update of Leonardo's Model
	2.5	Control Principles pursuant to the Decree no. 231/01 20
		Amendments and Integrations of the Model
	2.7	Adoption and Management of the Model in the Group 22
3.	SUR	VEILLANCE BODY
	3.1	Members and requirements of the Surveillance Body
	3.2	Causes for ineligibility, revocation of the appointment of members of the
	SB	
	3.3	Function and powers of the Surveillance Body
	3.4	Reporting by the Surveillance Body to the Corporate Bodies
	3.5	Information flows to the Surveillance Body
4.	PER	SONNEL TRAINING AND CIRCULATION OF THE MODEL IN THE
CORP	ORA	TE ENVIRONMENT AND OUTSIDE THE COMPANY
	4.1	Personnel Training 32
	4.2	Information to the external co-workers, consultants and partners 33
5.	DIS	CIPLINARY SYSTEM AND MEASURES IN THE EVENT OF NON-
COMF		NCE TO THE PROVISIONS OF THE MODEL
		General Principles
	5.2	Measures towards Directors and Statutory Auditors
	5.3	Penalities for employees
	5.4	Disciplinary measures towards co-workers, auditors, consultants,
	part	mers, other parties in transactions and other external parties, including
	the	members of the Supervisory Body
	5.5	Procedure for the application of penalties
6.	UPD	ATE AND REVIEW OF THE MODEL 40

## SPECIAL PARTS (ONLY INTERNAL USE)

## **GENERAL PART**

## **GENERAL PART**

## 1. THE LEGISLATIVE DECREE NO. 231/2001 8TH JUNE

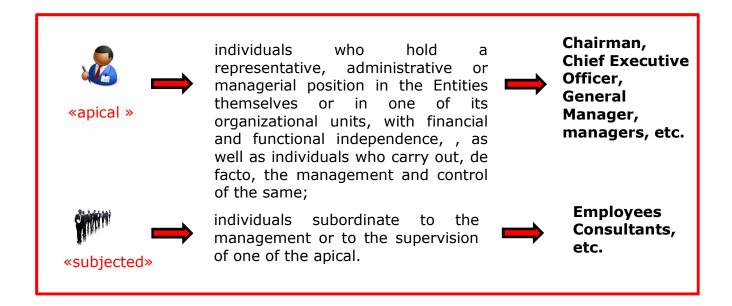
#### 1.1 ADMINISTRATIVE LIABILITY OF ENTITIES

The Legislative Decree no. 231/2001 (hereinafter the "Decree" or "D. Lgs. 231/01") introduced "*Regulation of the entities with legal personality, the companies and associations, even without legal personality*".

The regulatory complex provides the administrative liability of companies and associations with or without legal personality (hereinafter, the "Entities"), for certain types of offences (so called "assumed offences", see more paragraph 1.2), committed, in the interest or to their the advantage, by:

- a. individuals who hold a representative, administrative or managerial position in the Entities themselves or in one of their organizational units, with financial and functional independence, as well as individuals who carry out, *de facto*, the management and control of the Entities in question (so-called "apical");
- b. individuals subordinate to the management or to the supervision of one of the subjects referred to above (so-called "subjected").

The Entity is not liable if the subjects referred to above who acted in their selfinterest or in the interests of third parties (art. 5).



In order to affirm the responsibility of the Entity, the Decree also requires the ascertainment of the organizational fault, to be understood as the failure to adopt suitable preventive measures to prevent the commission of the offenses specifically indicated in the Decree by the subjects referred to in points a) and b ) (see more in detail below, paragraph 1.4).

The administrative liability of the Entity is additional and different from that of the individual person and is the subject of an independent assessment during the same procedure against the individual person accused of the predicate offense, before the criminal judge. Furthermore, the Entity's liability remains even if the natural person, responsible for the offence, is not identified or is not punishable, as well as if the offence is extinguished for cause different from amnesty (art. 8)

The liability of the Entity may also apply even if the assumed offence occurs in the form of an attempt (art. 26), i.e. when the agent performs suitable actions unequivocally directed at committing the offence and the act or event does not occur.

1.2 CRIMES PROVIDED BY D. LGS. 231/01 (SO-CALLED ASSUMED OFFENCES)

The crimes, from whose fulfillment the administrative liability of the Entity may derive, are those mentioned by the Decree.

Following, there is the list of offenses that constitute a prerequisite of the liability of the Entities:

- <u>art. 24</u>: embezzlement from the State, fraud to the detriment of the State or of the European Union or other public bodies or for obtaining public funds and computer fraud to detriment of the state or other public bodies and fraud in public supplies<sup>1</sup>;
- art. 24 *bis*: computer crimes and illegal processing of data<sup>2</sup>;
- art. 24 ter: organized crimes<sup>3</sup>;
- <u>art. 25</u>: embezzlement, extortion, undue inducement to give or promise utility, corruption and office abuse<sup>4</sup>;
- <u>art. 25 bis</u>: forging money, public credit notes, revenue stamps and instruments or identity marks<sup>5</sup>
- art. 25 *bis*.1: crimes against industry and trade<sup>6</sup>;

<sup>&</sup>lt;sup>1</sup> Article modified by Legislative Decree no. 75/2020.

<sup>&</sup>lt;sup>2</sup> Article added by Law no. 48/2008 and last amended by Legislative Decree no. 105/2019. With the DPCM of 30 July 2020, n. 131, the "Regulation on the perimeter of national cyber security was adopted, pursuant to article 1, paragraph 2, of the decree-law of 21 September 2019, n. 105, converted, with amendments, by law 18 November 2019, n. 133", published in the GU General Series n. 261 of 21.10.2020, which establishes the criteria according to which the competent Authorities will have to identify the subjects to be included in the national cyber security perimeter and the ways in which they will have to fulfill the obligations established by the law. At the date of this update of this Model, Leonardo S.p.a. has not yet been formally identified, pursuant to art. 5 of the Regulation, as an operator required to comply with the measures and obligations established by the law.

<sup>&</sup>lt;sup>3</sup> Article added by L. no. 94/2009.

<sup>&</sup>lt;sup>4</sup> Last modified by Legislative Decree no. 75/2020.

<sup>&</sup>lt;sup>5</sup> Article added by L. D. no. 350/2001, converted with modifications by L. no. 409/2001; modified by L. no. 125/2016.

<sup>&</sup>lt;sup>6</sup> Article added by L. no. 99/2009.

- <u>art. 25 *ter*</u>: corporate offences<sup>7</sup>;
- art. 25 quater: offences connected to terrorism or subversion of democracy<sup>8</sup>;
- art. 25 quater.1: mutilation of female genital organs<sup>9</sup>;
- art. 25 quinquies: offences against individual<sup>10</sup>;
- art. 25 sexies: market abuse<sup>11</sup>;
- <u>art. 25 septies</u>: manslaughter or severe personal injuries committed in violation of occupational health and safety provisions<sup>12</sup>;
- <u>art. 25 octies</u>: receiving, laundering and using money, goods or profits from illegal activities, or self-laundering<sup>13</sup>;
- <u>art. 25 *novies*</u>: offences connected with copyright infringement<sup>14</sup>;
- <u>art. 25 decies</u>: inducing individuals into not making statements or into making false statements to judicial authorities<sup>15</sup>;
- art. 25 undecies: environmental crimes<sup>16</sup>;
- <u>art. 25 duodecies</u>: employment of foreign nationals without a valid residence permit<sup>17</sup>;
- art. 25 *terdecies*: racism and xenophobia<sup>18</sup>;
- <u>art. 25 quaterdecies</u>: fraud in sports competition, illegal gambling or betting and gambling using illegal devices<sup>19</sup>;
- art. 25 quinquiesdecies: tax offences<sup>20</sup>;
- art. 25 *sexiesdecies*: contraband<sup>21</sup>;
- transnational offences<sup>22</sup>.

<sup>&</sup>lt;sup>7</sup> Article added by Lgs. D. no. 61/2002, as last modified by Lgs. D. no. 38/2017.

<sup>&</sup>lt;sup>8</sup> Article added by L. no. 7/2003.

<sup>&</sup>lt;sup>9</sup> Article added by L. no. 7/2006.

<sup>&</sup>lt;sup>10</sup> Article added by L. no. 228/2003, as last modified by L. no. 199/2016.

<sup>&</sup>lt;sup>11</sup> Article added by L. no. 62/2005.

 $<sup>^{12}</sup>$  Article added L. n. 123/2007 and later replaced by L. no. 81/2008.

<sup>&</sup>lt;sup>13</sup> Article added by Lgs. D. no. 231/2007; modified by L. n. 186/2014.

<sup>&</sup>lt;sup>14</sup> Article added by L. no. 99/2009.

<sup>&</sup>lt;sup>15</sup> Article added by L. n. 116/2009.

<sup>&</sup>lt;sup>16</sup> Article added by Lgs. D. no. 121/2011 and modified by L. n. 68/2015.

<sup>&</sup>lt;sup>17</sup> Article added by Lgs. D. no. 109/2012, as last modified by L. no. 161/2017.

<sup>&</sup>lt;sup>18</sup> Article added by L. no. 167/2017.

<sup>&</sup>lt;sup>19</sup> Article added by L. no. 39/2019.

<sup>&</sup>lt;sup>20</sup> Article added by Legislative Decree no. 124/2019 and amended by Lgs. D. no. 75/2020.

<sup>&</sup>lt;sup>21</sup> Article added by Lgs. D. no. 75/2020.

<sup>&</sup>lt;sup>22</sup> Article added by L. no. 146/2006.

### 1.3 SANCTIONS SET FORTH IN THE DECREE

The Decree includes specific sanctions borne by the Entity who is liable of administrative offence dependent on a crime (art. 9 and following), as specified below.

## a) Pecuniary Sanction

For an administrative infringement dependent on a crime a pecuniary sanction, based on a *quota* system, is always applied. In the measurement of the sentence, the Court determines the number of *quotas* based on the seriousness of the offence, the degree of liability of the Entity as well as the actions taken to eliminate or mitigate the consequences of the fact and to prevent the perpetration of additional offences. The amount of each *quota* is, instead, fixed on the base of the Entity's economic and equity conditions in order to ensure the effectiveness of the sanction<sup>23</sup>.

The article 12 establishes that the amount of the pecuniary sanction is reduced if:

- the author of the offence commits the crime in the prevailing self-interest or in the interest of a third party and the Entity did not gain any advantage or has obtained a minimal advantage;
- the financial damage caused is particularly slight.

Likewise, pursuant to art. 12, paragraph 2, reductions of the sanction are foreseen when, before the opening of the first-instance hearing:

- the Entity has fully compensated the damage and has eliminated the harmful or dangerous consequences of the crime or in any case has effectively take actions in this regard;
- an Organization, Management and Control Model has been adopted and made operational for preventing crimes of the type that have occurred (hereinafter "Model").

## b) Disqualifications Sanctions

The following disqualification sanctions are provided for a duration of not less than three months and not more than two years:

• the disqualification from carrying out the activity in question<sup>24</sup>;

<sup>&</sup>lt;sup>23</sup>According to the art. 10 pecuniary sanctions are applied "*for quotas*", no less than a hundred and no more than a thousand, while the amount of each *quota* ranges from a minimum of € 258 to a maximum of €1,549

<sup>&</sup>lt;sup>24</sup> The Article 16 provides that "the definitive disqualification sanction on the exercise of the activity can be applied if the Entity has achieved a significant profit from the crime and has been previously convicted, at least three times in the last seven years, to the temporary disqualification from the exercise of the activity". Furthermore, "The judge can definitively apply to the entity the sanction of the prohibition to contract with the public administration or the prohibition to publicizing goods or services when he has already been convicted to the same sanction at least three times in the last seven years". Finally, "If the entity or an organizational unit is permanently used for the sole or main purpose of allowing or facilitating the commission of offenses in relation to which its

- the suspension or cancellation of the authorizations, licenses or concessions required for commissioning the offence;
- the prohibition from contracting with the public administration, except for obtaining a public service;
- the exclusion from subsidies, funding, contributions or grants and the eventual revocation of those already awarded;
- the prohibition from publicizing goods or services.

A different penalty is envisaged in case of liability of the Entity dependent on extortion crimes, undue induction to give or promise utility and corruption, where the disqualification sanction is applied for a duration of not less than four years and not more than seven years, if the offense was committed by one of the so-called "Apical" subjects, and for a duration of not less than two years and not more than four, if the offense was committed by one of the so-called "Subjected" (art. 25, paragraph 5).

Pursuant to the art. 13, disqualification sanctions are applied in relation to administrative offenses for which above sanctions are specifically provided for, when at least one of the following conditions occurs:

- the Entity obtained a significant profit, and the crime was committed by apical subjects or by individuals under the direction, when the crime has been determined or facilitated by serious organizational shortcomings;
- in case of reiteration of the offenses.

These provisions do not apply when:

- the author of the offence commits the crime in the prevailing self-interest or in the interest of a third party and the Entity did not gain any advantage or has obtained a minimal advantage;
- the financial damage caused is particularly slight.

Without prejudice to the application of pecuniary sanctions, pursuant to art. 17 the disqualification sanctions also do not apply when, before the opening declaration of the first instance hearing, the following conditions are met:

- the Entity has fully compensated the damage and has eliminated the harmful or dangerous consequences of the crime or has in any case effectively acted in this regard;
- the Entity has eliminated the organizational shortcomings that have determined the crime through the adoption and implementation of a Model suitable for preventing crimes of the type that occurred;
- the Entity has made available the profit obtained for confiscation.

In general terms, the sanctions are related to the specific activity to which the Entity's offence refers. The judge determines the type and duration on the basis of the same criteria indicated for the application of the pecuniary sanction,

responsibility is foreseen, the definitive interdiction from the exercise of the activities is always provides".

considering the suitability of the individual sanctions to prevent offences of the type of those committed.

In the event that the judge deems the existence of the conditions for the application of a disqualification measure against an Entity that carries out activities in the public interest or has a significant number of employees, he may order that the Entity continue to operate under the guidance of a judicial commissioner. In this case, any profit deriving from the continuation of the activity is subject to confiscation (art. 15).

These measures can also be applied to the Entity as a precautionary measure, and therefore before the assessment of the merits of the crime and the administrative offence that depends on it, in the event that it is found that there are serious indications that the Entity is liable, as well as there is a likely founded danger that offences of the same nature as the one being prosecuted, will be committed (art. 45).

Also, in this case, in place of the precautionary disqualification measure, the judge may appoint a judicial commissioner to continue the activity if the Entity provides a service in the public interest, or the interruption of the activity could have significant impact in terms of employment.

The disregard of disqualification sanctions represents an autonomous crime provided by the Decree as a source of possible administrative liability of the Entity (art. 23).

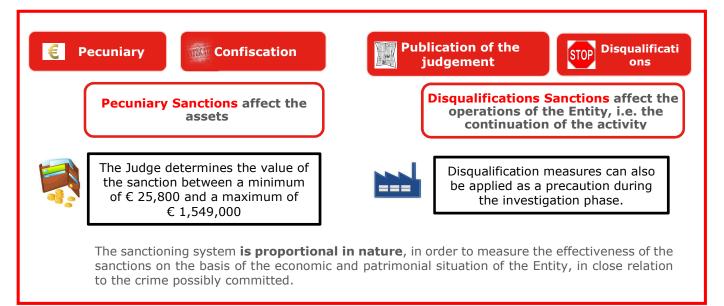
#### c) Confiscation

At the outcome of the conviction or in the event that the Entity is acquitted due to the recognition of the suitability of the Model adopted and the crime has been committed by an Apical subject, the judge orders the confiscation of the price or profit of the crime (except for the part that can be returned to the injured party) or, when this is not possible, the confiscation of amounts of money, goods or other utilities of equivalent value to the price or profit of the crime (art. 19)

#### d) Publication of the judgement

The publication of the sentence may be ordered when a disqualification sanction is applied to the Entity and is carried out at the Entity's expense (art. 18).

1.4 EXEMPTION CONDITIONS OF ADMINISTRATIVE LIABILITY



Sanctioning system for Entities

Article 6 of Decree establishes that, in the case of offences committed by the Apical subjects, the Entity is not liable if it proves that:

- the steering body has adopted and effectively implemented, prior to the commission of the offence, a Model suitable for preventing offences of the type that has occurred;
- the task of overseeing the functioning and the compliance with Models and the task of updating has been assigned to a Body of the Entity with autonomous powers of initiative and control (hereinafter "Surveillance Body", "Body" or "SB");
- people committed the offence fraudulently avoiding the above Model;
- the Surveillance Body failed to provide or provided insufficient oversight.

In case of offence committed by Subordinates or by people subject to the supervision of Apical, the Entity will be liable of the administrative offense in case of culpable shortcomings in terms of guidance and supervision obligations.

Therefore, the Entity which before the commission of the crime, adopts and implements a Model suitable to prevent crimes of the type that has occurred, is exempt from liability if the conditions provided by the art. 6 are integrated.

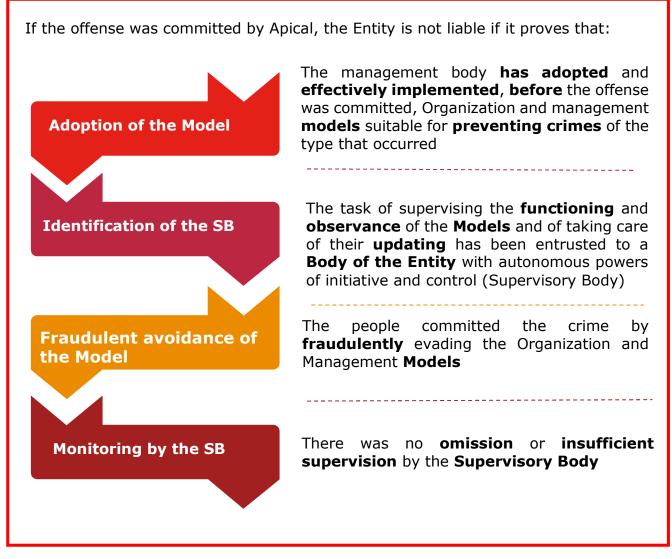
In this regard, the Decree provides specific indications concerning the requirements to which Models must respond:

- identifying the areas where offences are likely to be committed;
- providing specific protocols aimed at planning training and implementation of the Entity's decisions related to the offences that must be prevented;

- identifying the method of managing financial resources suitable to prevent the commission of such offences";
- providing information obligations towards the SB;
- introducing an internal disciplinary system suitable for sanctioning the failure with the measures indicated in the Model.

Nevertheless, the sole adoption of an abstractly suitable Model is not sufficient to exclude the liability, since it must be effectively and efficiently implemented. In particular, for the effective implementation of the Model, the Decree requires:

- periodic checks on the concrete implementation and compliance with Model;
- any modifications of Model when significant changes emerge in the organizational structure of the Entity or in the methods of carrying out operating activities, if there are violations of the provisions or when regulatory changes occur (e.g. extension of the catalog of assumed offences or of the relative sanctions);
- the concrete application of a disciplinary system suitable for sanctioning noncompliance with the measures specified in the Model.



The exemption

## 1.5 OFFENCES COMMITTED ABROAD

Pursuant to art. 4 of Decree, the Entity which has its head office in the territory of the State could also be called to account in front of the Italian Criminal Court for the administrative offence dependent on offences committed abroad, in the cases and under the conditions set out in articles 7 to 10 p.c. and on condition that the State of the place where the offence was committed does not proceed against it.

Therefore, the Entity is punishable when:

 it has its head office in Italy, i.e. the effective headquarters where the administrative and management activities are carried out, eventually also different from that in which the company or the registered office are located (Entities with legal personality), or the place where the activity is carried out continuously (Entities without legal personality);

- the State of the place where the offence was committed is not proceeding against the Entity;
- the request of the Minister of Justice, to which the punishment may be subordinate, also refers to the Entity.

These rules concern offences committed entirely abroad by Apical subjects or Subordinates. For criminal conduct that occurred even partially in Italy, the principle of territoriality ex art. 6 p.c. is applied, according to which "The crime is considered to have been committed in the territory of the State when the action or omission originating it occurred there in whole or in part, i.e. the event occurred which is the consequence of the action or omission".

# 2. THE COMPANY AND ITS INTERNAL CONTROL AND RISK MANAGEMENT SYSTEM

2.1 INTRODUCTION

Leonardo S.p.a. (hereinafter "Leonardo" or the "Company") is a global high-tech company and one of the key players in **Aerospace**, **Defense** and **Security** sectors. The Company has recently completed a deep renewal process that has turned the Group from a financial holding company to a **single**, **integrated industrial entity** to ensure better governance of industrial process, by enhancing at the same time corporate governance principles.

The Company's Corporate Governance Model complies with the criteria and principles provided by the Italian civil code and by other legislative and regulatory provisions in place (in particular those contained in the T.U.F.) and it reflects the Company's voluntary application of criteria and principles provided by the Corporate Governance Code promoted by Borsa Italiana (Italian Stock Exchange).

The **administration and control system** in place is the traditional one, including the shareholder's meeting, the Board of Directors and the Board of Statutory Auditors. In this system, the Board of Directors is the main Body in charge for the business strategic decisions and for the definition of organizational structure.

The Company's organizational structure is composed by:

- **General Management,** reporting directly to the Chief Executive Officer, who is responsible for managing and coordinating the activities of the Aircraft and Aerostructures Divisions as well as the organizational structures "Chief Procurement & Supply Chain Officer", "Chief Commercial Officer", "Customer Support, Services & Training", "Unmanned Systems" and "Optimization of Production and Program Management".
- **central structures** which constitute the so called "Corporate Center" and that ensure the address and coordination of the Company and of the Group, as well as the provision of common services. The Corporate Center also has a General Management, which is responsible for managing and coordinating the activities of two Divisions and some central structures, which guarantee their own area of competence in support of all Divisions;

• **five Divisions** which have technical functions, supporting divisional functions (which report hierarchically to the Head of Division and functionally to the responsible of the corresponding structure of the Corporate Center) and supporting centralized functions (which report functionally to the Head of Division and hierarchically to the responsible of the corresponding structure of the Corporate Center), as well as autonomy from a management, financial and organizational point of view (cf. also art. 2, Lgs. D. no. 81/2008). Below a list of the Divisions: Helicopters Division, Aircraft Division (reporting to the General Management), Aerostructures Division (reporting to the General Management), Electronics Division, Cyber Security Division.

Leonardo, in order to ensure that the behavior of all those who work for or on behalf of the Company is always compliant with law and consistent with the principles of fairness and transparency in conducting the business and the corporate activities, has adopted the Organizational, Management and Control pursuant to the recommendations of the Lgs. D. 231/01 and on the basis of the guidelines issued by Confindustria.

Below the Recipients of this Model (hereinafter the "Recipients") who are, as such, under an obligation to know and comply with it:

- members of the Board of Directors and those who perform representative function, management, administration, direction or control of an organizational unit, having financial and functional autonomy;
- the employees (including those operating at the Company's branch and Representative Offices) and all the external co-workers under any type of contract with the company, including on an occasional and/or merely temporary basis;
- anyone having relationships of any nature with the Company, whether for a consideration or without consideration (such as, including but not limited to, consultants, suppliers and third parties in general).

The Recipients are required to strictly comply with all the provisions of the Model.

2.2 OUTLINE OF THE MODEL

This Model consists of a General Part followed by Special Parts.

The General Part includes a brief description of: the regulatory framework of Decree; the structure and governance of the Company and its Internal Control and Risk Management System; the purposes, recipients and fundamental elements of this Model; the rules governing the establishment of the Supervisory Body; the penalties applicable in the event of violation of the rules and prescriptions contained in the Model; the training of personnel and the diffusion of the Model; the methods of adoption of the Models by Group companies; the rules governing the methods of updating the Model.

The Special Parts, instead, are dedicated to the types of crimes, which are deemed relevant to the Company as a result of the risk assessment activities.

#### 2.2.1 CONSTITUENTS OF THE MODEL

The Model is composed by:

- an **internal regulatory system**, aimed at the prevention of the presumed crimes, and including the following documents:
  - the Charter of Values which provides the principles and values that guide the Group's strategy and the daily activities of all those who work and collaborate with the Group itself;
  - the Anti-Corruption Code of the Leonardo Group, which provides the rules for preventing and contrasting corruption;
  - the Code of Ethics, which sets forth the ethical responsibilities and commitments in the conduction of the company's activities and business undertaken by anyone operating on behalf or in the interest of Leonardo.
     Both the Leonardo Code of Ethics and the Anti-Corruption Code of the Leonardo Group shall be considered as integral part of the Model;
  - the Guidelines for the management of reports;
  - internal procedural rules (so called "protocols"<sup>25</sup>), having the purpose of regulating the operating methods in crime risk areas, which represent the rules to be followed for performing the corporate activities, providing the controls to be carried out for ensuring their fairness, effectiveness and efficiency<sup>26</sup>.
- a management control framework and a cash flow control system for risk activities.

The management control framework adopted by Leonardo is structured into the different stages of preparation of the annual budget, analysis of interim closing statements and formulation of forecasts.

The system ensures:

- that several parties are involved, so as to ensure a fair segregation of duties, for the processing and transmission of information, in such a way as to assure that all disbursements are requested, authorized, made and controlled by independent functions or otherwise distinct parties, to which, in addition, are not assigned other responsibilities that may lead to conflict of interests. When the disbursement of liquidity exceeds the predetermined thresholds, a double signature shall be required;
- the preservation of assets, together with a prohibition to carry out risky financial operations;
- that any actual or potential critical situations may be promptly reported, through a suitable and swift system of reporting and information flows;

<sup>&</sup>lt;sup>25</sup> The procedures are publicly available to all the employees of the Company and on the Company's intranet.

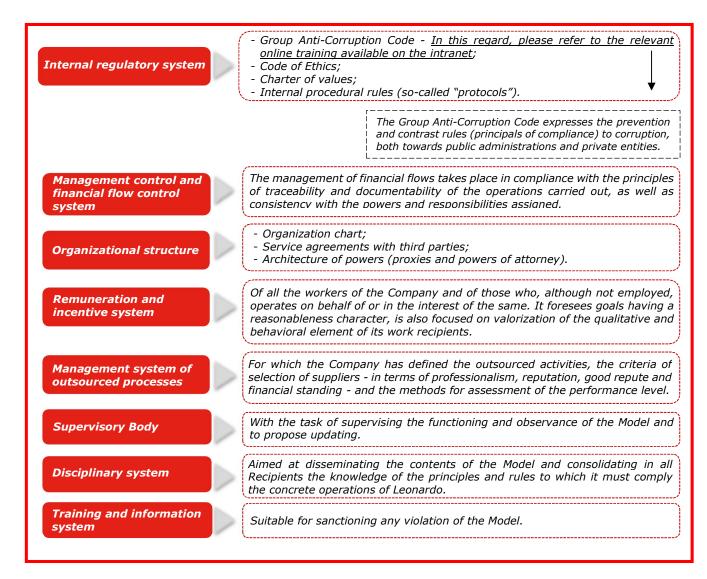
<sup>&</sup>lt;sup>26</sup> Furthermore, Leonardo has defined responsibilities, manners and times for the processing and approval of internal procedural rules.

- an **organizational structure** in line with the corporate business, suitable to ensure proper behaviors, thus ensuring a clear and organic attribution of tasks, by implementing the correct segregation of functions by means of:
  - organizational charts formally defined through Organization Notices and Service Notices that clearly identify the attributed responsibilities, areas of activity, connection between the different Organizational Units, the reporting lines and that reflects the actual operation of the pinpointed functions;
  - service contracts with third parties, including those belonging to the Leonardo Group, through which entire or individual portions of processes are managed;
  - system of powers. In particular, the Company gives:
    - permanent representation powers, through registered power of attorney drawn up by a Civil Law Notary, regarding the performance of activities connected to the permanent responsibilities existing within the corporate organization.
    - powers to carry out single operations, in each case conferred by means of a power of attorney in compliance with the laws that define representation and with the types of deeds to be entered into, as well as taking onto account the different needs of enforceability towards third parties.

The Company assures the constant updating and revocation of powers depending on the roles held within the organization; in particular, it shall be constantly ensured the regular update and consistency between the system of powers and the defined organizational and management responsibilities, for example, during: review of the corporate macro-organizational structure (setting up/closure of first level organizational units, etc.); significant variations of responsibility and turnover of individuals in a key position in the structure; resignation of individuals vested with corporate powers or individuals joining the organization and to be vested with corporate powers;

- a system of remuneration and incentives, which applies to all the workers of the Company and to those who, even if not employed by it, work on behalf of or in the interest of the same. This system provides for objectives of a reasonable nature and is also focused on enhancing the qualitative and behavioral element of the work of its recipients;
- a **management system for outsourced processes**: the Company has defined the outsourced activities, the criteria for selecting suppliers in terms of professionalism, reputation, good repute and financial standing and the methods for assessing the level of performance of the same;
- a Surveillance Body endowed with the requirements of autonomy, independence, continuity of action and professionalism of the tasks of supervising the operation of and compliance with the Model and proposing any updates, having been previously granted the powers, means and access to the necessary information to carry out such activity;

- a **training and information system** aimed at disclosing the contents and principles of the Model to all the Recipients;
- a specific **disciplinary system** aimed at punishing any violation of the Model.



Components of Leonardo's Model

#### 2.3 PURPOSES OF LEONARDO'S MODEL

The Model aims to:

- integrate, strengthening it, the Corporate Governance system, which presides over the management and control of the Company;
- define an organic prevention system, aimed at the reduction of the risk of crimes commission;
- inform the Recipients about the existence of the Model and about the need to comply with it;

- train all the Recipients of the Model, by stressing the point that Leonardo shall not tolerate any illegal behavior, regardless of the purpose pursued in committing the crime, or regardless of whether the offenders were acting on the wrong assumption that they were doing so in the interest or to the advantage of the Company, because such behaviors imply a violation of the ethical principles and values inspiring Leonardo and are therefore opposed to the interest of the company;
- raise awareness and make aware all operators who work in the name, on behalf
  or in any case in the interest of Leonardo, that the commission of a predicate
  offense even if only in terms of attempt in the misunderstood interest or
  advantage of the Company, gives rise to the application not only of criminal
  sanctions against the agent, but also of administrative sanctions against the
  Company, exposing it to financial, operational, image and reputational
  repercussions;
- inform anyone operating in the name, on behalf or anyway in the interest of the Company that any violation of the provisions of the Model will lead to the application of penalties, whether or not any acts representing a crime have been actually performed yet.
  - 2.4 PREPARATION AND UPDATE OF LEONARDO'S MODEL

Leonardo ensures the continuous implementation and update of the Model in application of the methods indicated in Confindustria's Guidelines and in *best practice*.

On 12 November 2003, the Board of Directors of the Company approved the Organizational, Management and Control Model pursuant to the Decree, continuously updated by means of subsequent resolutions<sup>27</sup>, in order to take into account the new regulatory provisions, the case history and as well as the amendments to the Company's organization and processes.

Moreover, risks about the intercompany relationships in place between Leonardo and its controlled subsidiaries have been considered.

In particular, with the support of the Surveillance Body, Leonardo shall periodically identify and assess crime sensitive activities as provided for in the Decree (the so-called "risk assessment"), through the analysis of the company's context and a valorization of the company's prior recorded experience (so called "historical analysis"). To this effect, in line with the provisions of Confindustria's Guidelines, the risk assessment activities shall hold into consideration the critical profiles emerged in the past in the context of the operations of Leonardo and the Group Companies.

A risk analysis is also integrated into the risk assessment activity, carried out according to the logic of the ERM (Enterprise Risk Management) process. This

 $<sup>^{27}</sup>$  Resolutions of 26th of July 2007, 25th of June 2009, 16th of December 2010, 31st of July 2012, 15th of April 2013, 30th of July 2015, 17th of December 2015, 8th of November 2018, 18th of December 2019 and 17th of December 2020.

analysis provides that the process owners carry out, for the risk area of competence, an assessment of the exposure to the risk of crime and the effectiveness of the expected control measures, in order to identify the appropriate response strategy to the risk of offense and the related monitoring activity.

The risk assessment activity is also carried out through interviews with the key functions of the Company (representatives of the top management and reference figures of the administrative and technical functions) in order to formalize a self-assessment of the risks and of the internal control system. The involvement of the top managers of the Company, in updating the Model, denotes the attention and importance that the same recognizes to the issues of legality, correctness, ethics and integrity, as well as the value of their sharing - increasingly rooted - within Leonardo.

The result of this activity is represented in a document containing the map of company activities, which shows the "direct" and "instrumental" areas at risk of crime, indicating both the potentially relevant crime families and the. The relative commission procedures, the latter are reported, by way of example only, in the Special Parts of the Model.

With reference to all the crime sensitive areas, any indirect relationships were also examined, such as those Leonardo has, or might have, through third parties. In fact, it is appropriate to specify that the risk profiles connected to the activities carried out by Leonardo are also assessed having regard to the hypotheses in which company representatives compete with subjects external to the Company (socalled competition of persons) in an organized subject to an organization that tends to be stable and aimed at committing an undetermined series of offenses (associative crimes). Furthermore, the analysis also had as its object the possibility that the offenses considered may be committed abroad, or in a transnational manner.

The analysis also covered the possibility that the offences taken into consideration may be perpetrated in a foreign country, that is to say in a transnational manner.

In summary, based on the possible risks of crime, the Company:

- with regard also to other types of crimes which are not specifically examined in the Special Parts of the Model, the Company has implemented a control system aimed at ensuring that corporate activities are correctly carried out, in order to minimize the risk of commission also of such offences.
- analyze the preventive controls system in place in the processes/activities at risk (organizational framework; authorization framework; management control framework; document control and monitoring framework; procedures, etc.) in order to assess whether they are suitable for the purposes of preventing crime risk (the so called "as-is analysis"); identify the integration and/or strengthening areas within the controls' system (the so called "gap analysis");
- define the following corrective actions to implement (the so-called implementation plan);
- see to the constant implementation of the principles of conduct and of the procedural rules established in the Model and assesses whether control

instruments are suitable and operating, monitoring the actual observance of the Model.

2.5 CONTROL PRINCIPLES PURSUANT TO THE DECREE NO. 231/01

The Company has the aim to implement an effective system of preventive controls that cannot be evaded if fraudulently, even for the purpose of excluding the corporate administrative liability.

Such controls principles consist of three levels:

- **general control principles**, to which the Internal Control System and risk prevention shall comply with:
  - segregation of functions there shall be segregation between those who executes, who controls and who authorizes the operations, in order to avoid that anyone have unlimited powers not verified by others;
  - formalized internal procedures ("protocols") to regulate activities, responsibilities and controls;
  - delegations of authority and proxies;
  - traceability because the subjects, the organizational units involved and/or the information system used must ensure the identification and the traceability of the sources, the information and the checks performed which underlie the making and the executing of the Company decisions and the modalities for managing the financial resources;
- general principles of conduct, aimed at aligning the methods of decisions' making and executing, within each of the categories of crime considered to be more important or significant;
- **preventive control principles** aimed at preventing the materialization of the modalities of crime commission within each of the sensitive activities for each of the risk areas mapped and listed in the Special Parts of the Model.

Given the specific operational activities of Leonardo, the crimes which have been considered as **most relevant** - and therefore subject to specific investigation in the Special Parts of the Model - are those provided at articles 24 and 25<sup>28</sup> (crimes

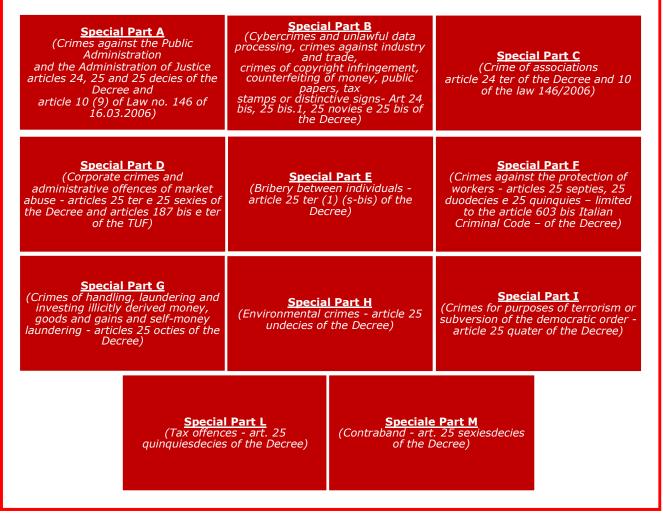
<sup>&</sup>lt;sup>28</sup> The Company has not deemed applicable to its own reality - and, therefore, sensitive for the purposes of the administrative liability of the Entity - the cases of embezzlement (pursuant to Article 314, paragraph 1, of the Italian Criminal Code), embezzlement by profit from the error of others (pursuant to Article 316 of the Criminal Code) and abuse of office (pursuant to Article 323 of the Criminal Code) recently introduced in the category of predicate offenses by Legislative Decree 14 July 2020, no. 75. As is well known, in fact, these offenses constitute so-called "own" offenses, i.e. offenses that can be committed by a public official or a public service officer. As a result of the risk assessment activity, therefore, the Company has considered that the hypothesis of the risk of committing the aforementioned crimes cannot be profiled given that the Directors and staff of the Company, at any operating level, do not have a public qualification. In any case, from the risk analysis it emerged that the general principles of behavior and control contained in Special Part A of the Model are suitable for overseeing the correct management of relations with the Public Administration, also with reference to the abstract hypothesis of the so-called competition of the *extraneus* in the crime of the public official.

against Public Administration and Administration of Justice), 24 bis (cybercrimes and unlawful data processing), 24 ter (crimes of association, also taking into account the transnational crimes and offences in accordance with Law no. 146/06), 25 bis 1 (crimes against industry and trade), 25 ter (corporate crimes and administrative offences), 25 quater (crimes for purposes of terrorism or subversion of the democratic order), 25 quinquies (for what concerns the article 603-bis of penal code), 25 sexies (market abuse), 25 septies (crimes committed in breaching of laws and regulations on accident prevention and on health protection at work), 25 octies (crimes of handling, laundering and investing illicitly derived money, goods and gains as well as self-laundering), 25 novies (copyright infringement crimes) 25 *decies* (crime of incitement not to testify or to bear false testimony before the judicial Authority), 25 undecies (environmental crimes), 25 quinquiesdecies (tax offences) and 25 sexiesdecies (contraband) of the Decree. For such categories of crime apply the general control principles described in the General Part, as well as the general principles of conduct and the preventive control principles described in the Anti-Corruption Code of the Leonardo Group, in the Code of Ethics and in each Special Part.

With regard to the offenses referred to in Special Parts A and E, in order to strengthen the general principles of conduct and the control measures adopted in the areas of activity at risk, the Company has also obtained certification in accordance with the ISO 37001: 2016 standard "Anti-bribery management system".

With regard to the crimes provided at articles 25 *bis* (forgery of money, public credit cards, tax stamps and recognition instruments or signs) and 25 *duodecies* (employing a foreign national without a valid residence permit), the outcome of the risk assessment activities led to consider applicable the concrete possibility to commit such crimes, which have been, however, considered **of lesser importance** by virtue of the Company's business activities and of checks that the competent corporate structures put in place in relation to such offenses. Therefore, in relation to these types of crimes shall be considered applicable the general control principles described in the General Part, as well as the general principles of conduct described in the specific Special Parts and in the Code of Ethics.

With reference to the remaining categories of crimes provided for by the Decree, as a result of risk assessment activities, it has been considered that, although applicable, their commission can be deemed as **not relevant** by virtue of the Company's business activities. Therefore, in relation to these types of crimes shall be considered applicable the general control principles described in the General Part and in the Code of Ethics.



The Special Parts of Leonardo's Model

2.6 AMENDMENTS AND INTEGRATIONS OF THE MODEL

The adoption and subsequent modifications and integrations of the Model shall be a responsibility of the Board of Directors of Leonardo, in line with the provisions of article 6 (paragraph 1, subparagraph a) of the Decree.

The SB shall arrange formal amendments to the Model with the support of the Legal, Corporate Affairs, Compliance, Penal and Anti-Corruption Organizational Unit.

## 2.7 ADOPTION AND MANAGEMENT OF THE MODEL IN THE GROUP

Leonardo deems that respect of the laws, industry regulations and ethical principles set forth in the Anti-Corruption Code of the Group and in the Code of Ethics is an essential condition for the maintenance and improvement of the corporate value over time.

Leonardo, in the exercise of the direction and coordination activity attributed to it by article 2497 of the Italian Civil Code and within the organizational, management and operating autonomy of the Group companies, requests its direct and indirect subsidiaries, subject to the provisions of the Italian law, to adopt and implement the Models, and holding into account the specific risk profiles connected to the actual operations carried out by each of them, in pursuance of the following objectives:

- ensuring correct behaviors, in obedience of the laws, of the regulations of the industry and of the ethical principles set out in the Anti-Corruption Code of the Leonardo Group and in the Code of Ethics adopted by the Company;
- making anyone operating in the context of the Group aware that any unlawful behaviors can give rise to the application of criminal and administrative penalties, with a serious prejudice for the assets, the operations and the image not only of any involved company, but also of Leonardo and other Group companies.

On the other hand, for the Group companies not under Italian law, Leonardo requires the adoption, implementation and updating of compliance programs consistent with the regulations referable to them and with the ethical principles expressed in the Anti-Corruption Code of the Leonardo Group and in the Code of Ethics adopted by the Company.

All Group companies are required to comply with the rules and principles contained in the Group's Charter of Values, in the Code of Ethics, in the Group's Anti-Corruption Code, in the Guidelines for Reporting Management, in the Directives, in their own procedures and in other Company's documents, as well as in the applicable national, international and local regulations.

## **3. SURVEILLANCE BODY**

3.1 MEMBERS AND REQUIREMENTS OF THE SURVEILLANCE BODY

The Article 6, paragraph 1, of Decree provides that the function of supervising and updating the Model is entrusted to an internal Surveillance Body that, with autonomous powers of initiative and control, exercises continuously the assigned tasks.

Leonardo's SB is a mixed collegial body, consisting of a minimum of three to a maximum of seven members, the majority of whom are external to the Company; the Chairman of the SB is chosen from among the external members.

External members of the Body shall be selected among personalities of the academic world and professionals of proven expertise and experience in the concerned themes; in particular, they must have accrued an adequate and proven experience within the Decree's scope of application.

The Body is appointed by Leonardo's Board of Directors, which also identifies the Chairman of the SB, choosing him from one of the external members, and determines the remuneration of its members.

The appointment, tasks, activities and operations of the SB, its members' term of office, revocation, replacement and requirements shall be regulated in specific By-Laws approved by the Board of Directors of the Company.

Furthermore, the Body has autonomous powers of initiative and control and has adopted a set of Regulations, which are expression of its operational and organizational autonomy, with a view to governing, in particular, the operation of its activities.

In line with the Decree and the Guidelines of Confindustria, Leonardo's SB shall meet the following requirements:

- a) autonomy and independence;
- b)professionalism;
- c) continuity of action.

#### a) Autonomy and independence

The SB shall be autonomous and independent from the corporate bodies on which it exercises its control activity.

In no way whatsoever shall it be involved in management activities nor be dependent of a hierarchic reporting line.

With a view to preserving the independence of the SB, the Statute provide that the Body stays in office for a term of three years. Each member of the SB cannot be re-elected more than once; in any event, the Chairman shall hold the office until a successor is appointed.

As a further guarantee of its independence, the SB shall inform the Board of Directors and the Board of Statutory Auditors on its activities, on a half-year basis. In any case, the Body promptly reports to the same entities on the basis of any particularly significant event.

The activities put into place by the SB may not be challenged by any corporate function, body or structure, with the exception of the Board of Directors, which shall have a power - duty to monitor the appropriateness of the SB's measures in order to ensure the update and application of the Model.

In the performance of its functions, the SB shall be supplied with adequate financial means to conduct its operations.

#### b) Professionalism

The members of the SB shall possess specific technical-professional expertise, adequate to the functions the Body is called to perform and may also use the technical support of parties inside or outside the Company.

In order to improve and increase efficiency in the performance of the assigned tasks and functions, the Body shall be supported in the performance of its operating activities by the Internal Audit and Legal, Corporate Affairs, Compliance, Penal and Anti-corruption Organizational Units, and by the various corporate structures, which, from time to time, may be useful for the performance of their activities.

With specific regard to the issues concerning the protection of health and safety at the workplace and environment, the SB shall employ all the resources activated for the management of the relevant aspects.

c) Continuity of action

The SB shall operate within the Company, continuously exercising powers of control and meeting, usually at least once a month, to carry out its assignment.

In order to ensure the sensitive corporate processes monitoring, as defined in the Decree, the SB shall not only have recourse to the knowledge coming from its internal members, but also of incoming information flows and of interviews with the officers in charge of potentially crime sensitive areas. In performing its activities, the SB is supported by the Group Internal Audit Organizational Unit which is also entrusted with the relative Technical Secretariat.

3.2 CAUSES FOR INELIGIBILITY, REVOCATION OF THE APPOINTMENT OF MEMBERS OF THE SB

The members of SB must have the following integrity requisites:

- 1. not being a person declared interdicted, incapacitated, bankrupt in judicial liquidation, or sentenced to a penalty that involves the interdiction, even temporary, from public offices or the inability to exercise managerial offices;
- 2. not being subject to any measure provided by the judicial Authority;
- 3. not being sentenced, and not have being settled the punishment in compliance with articles 444 of the Italian Code of Criminal Procedure for what concerns crimes of the same type (tax crimes, bankruptcy crimes, etc.);
- 4. not being sentenced, against such individual for one of the administrative offences provided for in articles 187 bis and 187 ter of Legislative Decree 58/2008 (T.U.F.);
- not being accused of association with purposes of terrorism also international or subversion of the democratic order, mafia-type association, association to camorra or any other type of associations locally labelled, which pursue purposes or act with methods corresponding to those of mafia-type associations;
- 6. not being sentenced, to imprisonment for a time not less than two years for any kind of not negligent crimes, excluding the rehabilitation effect.

External members of SB must have also the following independence requisites:

- not being engaged in any relationships (spouse, parental or affinity within the fourth degree) with Directors, Statutory Auditors or Managers of Leonardo (or of any Group Companies);
- not being engaged in situations which can determine conflicts of interest, also possible, with Leonardo (or with any Group Companies); in particular, they must not have economic relationships or professional ones with Leonardo (or with any Group Companies) so as to compromise the independence;

- 3. not being in charge as member of the Board of Directors of Leonardo or of any Group Companies;
- 4. not being owner, directly or indirectly, of Leonardo shares (or of any Group Companies), so as to compromise the independence.

In order to guarantee the requisites of integrity and independence, external members of SB, before the appointment, must release specific declaration, also about the possible pending criminal proceedings against them.

In the context of the same declaration, the members of the SB undertake to promptly notify any fading of the requirements of independence and respectability, as well as, any circumstances that could make them incompatible with the performance of their duties.

A possible suspension cause and cause for revocation is:

- 1. the missing of any of the integrity and independence requisites listed above (those changes have to be timely communicated to SB members);
- 2. the infringement of the obligation to participate at least to the 80% of the SB meetings;
- 3. not being anymore employed by Leonardo or by any Group Companies, for internal members;
- 4. failure or negligent fulfillment of the tasks assigned to the SB, as well as the violation of the Group's Anti-Corruption Code, the Code of Ethics and the Leonardo Model.

In the event all the members of the Surveillance Body were revoked, the Board of Directors of Leonardo, upon consultation with the Board of Statutory Auditors, shall proceed to appoint a new Body. Pending the appointment of the new SB, the functions and duties thereto assigned shall be provisionally exercised by the Board of Statutory Auditors, for the purposes of article 6 (paragraph 4 *bis*) of the Decree.

3.3 FUNCTION AND POWERS OF THE SURVEILLANCE BODY

The SB of Leonardo assesses and monitors the adequacy and the actual observance of the Model and its update.

More specifically, the SB shall be responsible for:

- assessing, on the basis of the approved yearly activity Plan, whether the Model is adequate and has successful effects on the corporate structure, and is actually able to prevent the crimes specified in the Decree, and proposing - if deemed necessary - any updates to the Model, particularly with regard to the evolution and changes in the corporate organizational structure or in the operations and/or in current laws and in case of violations of the prescriptions of the Model itself;
- on the basis of the approved activities Plan, monitoring the validity over time of the Model and the procedures ("protocols"), by promoting, also prior consultation with the interested corporate structures, all the necessary actions to ensure its efficacy;

- on the basis of the approved activities' Plan, or by means of unplanned surprise audits, carrying out periodical reviews of the corporate structures deemed to be at risk of crime, with a view to controlling whether the activity is carried out in line with the adopted Model;
- monitoring the implementation and the actual operation of the proposed solutions, through a follow-up activity;
- carrying out, also through specific planning of the activities, an audit of the actions carried out by the officers with signing powers;
- periodically checking with the support of the other competent functions the system of delegated authorities in force, recommending amendments in case the managing power and/or the qualification does not match the representation powers conferred upon the internal manager or the sub-managers in charge;
- developing and overseeing, in application of the Model, an information flow capable to ensure the regular update of the Surveillance Body by the relevant corporate structures, with regard to crime risk activities, and also establishing

   if required - reporting manners, with a view to acquiring knowledge of any violations of the Model;
- overseeing the actual application of the Model and detecting any irregular behavior emerging from the review of the information flows and of the warnings submitted;
- implementing, in line with the Model, a suitable information flow directed to the relevant corporate bodies on the effectiveness and application of the Model;
- promptly communicating to the Board of Directors any infringements to the provisions - of the law and of any procedures - that might give rise to the offences set out in the Decree;
- promoting, through the Chief People, Organization & Transformation Officer, the personnel training program through suitable initiatives for the circulation of knowledge and understanding of the Model;
- checking that the internal managers in charge of risk areas know tasks and duties involved in the control of the area with a view to preventing possible crimes and offences as provided for in the Decree;
- communicating any violations of the Model to the relevant bodies, in order to ensure the adoption of any penalty measures.

For the performance of the above-mentioned duties, the Surveillance Body shall be assigned the following powers:

- access to any corporate document and/or information which might be useful for the performance of its functions;
- appointment of external consultants of proven professional stance, when necessary, in order to carry out its own activities;
- require that the Heads of the corporate structures promptly supply information, data and/or news required from them;

- proceed, if necessary, to the direct interview of employees, directors and members of the Board of Statutory Auditors of the Company;
- request information from external consultants, business partners and auditors within the scope of the work performed on behalf of the Company.

The Surveillance Body may decide to delegate one or more specific accomplishments to its members, based on their respective expertise, subject to the member's obligation to report to the Body. In any event, the Surveillance Body shall have a joint responsibility also as concerns any functions delegated by it to its individual members.

3.4 REPORTING BY THE SURVEILLANCE BODY TO THE CORPORATE BODIES

Leonardo's SB, within the scope of its tasks, informs the relevant corporate bodies so that they may adopt any consequent resolutions and undertake the necessary actions with a view to guaranteeing the actual and continuous adequacy and the material implementation of the Model.

In particular, the SB shall provide a half-yearly report to the Board of Directors and the Board of Statutory Auditors, containing the following information:

- the overall activity carried out, and particularly the reviews of sensitive processes pursuant to the Decree;
- the critical profiles emerged either in terms of conducts or events internal to the Company, or in terms of effectiveness of the Model;
- an analysis of any submissions received and the relevant actions undertaken by the Body, according to the provisions of the Whistleblowing Management Guidelines approved by the Board of Directors of the Company on March 18<sup>th</sup>, 2015 s.a.a.;
- the proposals of review and update of the Model;
- the information on the Activity Plan.

Moreover, the SB shall promptly report to the Chief Executive Officer (so called *ad* hoc reporting) on the following:

- any violation of the Model which is regarded as having sufficient grounds and has come to its knowledge or found out by the Surveillance Body itself;
- detected organizational or procedural shortcomings such as to give rise to a real danger that any significant crimes covered by the Decree may be committed;
- lack of cooperation from corporate structures;
- whether any criminal proceedings have been brought against persons operating on behalf of the Company, or against the Company, in relation to crimes and offences which are significant for the purposes of the Decree;
- any other information, which is deemed to be useful for the approval of urgent resolutions by the Chief Executive Officer.

The Surveillance Body shall also promptly report as follows:

- to the Board of Directors on any violations of the Model by the Chief Executive Officer, other Executives of the Company or members of the Board of Statutory Auditors;
- to the Board of Statutory Auditors on any violations of the Model by the Independent Auditors, or by members of the Board of Directors, so that the measures set out in this respect by the law may be adopted.
  - 3.5 INFORMATION FLOWS TO THE SURVEILLANCE BODY

The article 6 (paragraph 2, subparagraph d) of the Decree requires that the Model must include an obligation to disclose information to the Body in charge of the surveillance on the application and observance of the Model itself.

The prevision of information flows is necessary to guarantee an effective surveillance activity of the SB.

All the recipients of the Model shall inform the SB of any Model's violation, as well as of any behavior or event potentially relevant for the purpose of the Decree.

As provided in the Confindustria Guidelines and by best operational practice, the information flows to the Surveillance Body are distinguished as follow:

- Periodic reporting;
- Ad-hoc information flows.

## 3.5.1 PERIODIC REPORTING

Relevant information shall be communicated to the Surveillance Body (with the obligation to make the related documentation available to the SB, when applicable), shown below there are examples concerning recurrent activities:

- information regarding organizational and procedural changes which are relevant for the purposes of the Model;
- the outline of Powers and the system of delegated authorities adopted by the Company and any amendments to it;
- documents connected to the request, payment or management of public or subsidized funding;
- intercompany transactions or agreements with related parties at prices different from market rates, with clear indication of the relevant reasons;
- any eventual financial and commercial transactions carried out in countries with privileged tax regimes;
- the information and educational activity carried out for the purposes of the Model and the staff's participation to such activities;
- any eventual dispute upon audit on safety and environmental matters by Public Bodies and/or control Authorities (e.g.: ARPA, ASL, etc.).

## 3.5.2 AD-HOC INFORMATION FLOWS

Ad-hoc information flows addressed to the SB by corporate staff or third parties shall concern current or potential critical profiles and may consist of the following:

- measures and/or notices coming from the judicial Authority to the Company or to its Directors, executives or employees, from which it may emerge the performing by the same Authority of investigations conducted for administrative offences set out in the Decree or for any presumed crimes;
- evidence of any disciplinary proceedings for violations of the Model, of their outcomes and motivations, and of the eventual sanctions inflicted;
- the relationships from which critical profile elements may emerge with regard to the observance of any provisions of the Decree;
- the existence of any conflict of interest situations between one of the Recipients and the Company;
- any provisions handed down by the judicial Authority or by Supervisory Authorities concerning workplace health and safety, from which may emerge violations of this regulation;
- any eventual provisions handed down by the judicial Authority or by Supervisory Authorities on environmental matter, from which may emerge violation of such regulations;
- crimes or the performance of acts intended to facilitate them;
- crimes related to administrative offences;
- behaviors not in line with the rules of conduct provided by the Model and by the relevant protocols (procedures);
- eventual changes to, or detected gaps, in the corporate and organizational structure;
- eventual changes to, or detected gaps, in the procedures;
- operations having a risk profile with regard to the crime commission.

The Body may also request from the external auditors information concerning the audits they carried out which may be useful for the implementation of the Model and schedule an exchange of information and periodical meetings with the Board of Statutory Auditors and the external auditors.

All the Recipients of the Model are required to inform the SB as to any act, behavior or event they have acquired knowledge of and that might determine a breach of the Model or, more generally, be potentially relevant for the purposes of the Decree.

The SB shall examine the submissions received, including anonymous ones, according to the provisions of the Whistleblowing Management Guidelines.

For the reports relating to Leonardo, the following informative channels are provided:

• dedicated email address: organismodivigilanza@leonardocompany.com;

- by mail, to the Address "Organismo di Vigilanza, Piazza Monte Grappa 4, 00195, Roma, Italia";
- fax: +39 06 45538059;
- website: leonardocompany.com.

The Company ensures:

- the maximum protection and confidentiality for reporting subject, with the exception for obligations resulting from the law and the protection of the company's rights or people wrongly accused and/or in bad faith, as well as the warranty against any form of repercussion, discrimination or penalization (direct or indirect), related to the reporting, directly or indirectly; the correct fulfillment of information's obligation by recipients cannot result in the application of disciplinary and/or contractual sanctions;
- the protection from defamatory reports.

Moreover, sanctions are provided against anyone who breaches measures of reporting subject's protection, makes any unfounded reports with intent or gross negligence, as well as adopts any form of repercussion, discrimination or penalization to the reporting subject regarding the report itself, have been defined, in line with the disciplinary system described in the fourth paragraph.

For further information on the modalities of investigations and verification of the reports submitted, please see the Whistleblowing Management Guidelines.

#### 3.5.3 SUBMISSIONS TO THE SB BY THE HEADS CRIME SENSITIVE AREA

The Heads of the areas potentially at risk of crime – either Heads of Divisions or Heads of the Organizational Units - are responsible for each crime risk operation they carry out, directly or through their collaborators.

Activities exposed at crime risk must be communicated to the SB by the mentioned managers in charge by filling in an Evidencing Paper to be updated on a periodical basis.

The Heads of the identified crime risk areas must make the members of their teams fill these reports and transmit them to the Body, who shall file them and test their contents, including during the interviews held on a regular basis with the various managers in charge.

On these operations, the SB can carry out further controls, which will be recorded in writing.

The Body shall issue and update the standardized instructions to show the managers in charge of risk areas how to fill in the Evidencing Papers, in a uniform and consistent manner. Such instructions must be recorded in writing and kept in both hard copy and electronic format.

## 4. PERSONNEL TRAINING AND CIRCULATION OF THE MODEL IN THE CORPORATE ENVIRONMENT AND OUTSIDE THE COMPANY

4.1 PERSONNEL TRAINING

Leonardo shall promote the knowledge of the Model, and its updates among all employees who shall, therefore, be required to know and carry out it.

The Chief People, Organizations & Transformation Officer Unit shall manage the training of staff on the contents of the Decree and on the implementation of the Model, reporting on it to the SB.

In this context, communications shall involve:

- the upload of the Model, of the Anti-Corruption Code of the Leonardo Group and of the Code of Ethics in LEONARDO'S HUB (hub.leonardocompany.com), in the specific section "Ethics and Compliance" and in the section "About Us/Ethics and Compliance" of the Company's website, including the English version;
- the availability of the Anti-Corruption Code of Leonardo Group and of the Code of Ethics for the whole staff, as well as the distribution of these documents to the new employees at the time they are employed in the firm, with a signature acknowledging reception and a commitment to know and respect the relevant provisions;
- the *on-line* course permanently available, on the contents of the Decree, of the Model, of the Anti-Corruption Code of the Leonardo Group and of the Code of Ethics;
- the update information on any changes to the Model, to the Anti-Corruption Code of the Leonardo Group or to the Code of Ethics.

The training path shall be divided into the following steps:

- management and personnel with powers of representation of the Entity: meetings with first-level Head officers, classroom workshops with executives;
- other personnel: full information at the time of hiring; e-learning training course on an IT support.

The participation to the training session, just as for the on-line course, is compulsory; the Chief People, Organization & Transformation officer Unit shall monitor that the training path is followed by the whole staff, included new employees.

Attendance to the training sessions shall be tracked by requesting a signature of attendance in the form provided and, for "e-learning" activities, through participation statements available on the specific IT platform.

In the event of significant amendments to the Model, to the Anti-Corruption Code of the Leonardo Group, to the Code of Ethics, training sessions shall be held, where the Surveillance Body considers as insufficient the mere circulation of the amendment in the manners stated above, given the complexity of the topic.

#### 4.2 INFORMATION TO THE EXTERNAL CO-WORKERS, CONSULTANTS AND PARTNERS

Leonardo promotes the knowledge of and compliance with the Model and the Code of Ethics also among its commercial and financial partners, consultants, co-workers in several capacities and suppliers of the Company.

## 5. DISCIPLINARY SYSTEM AND MEASURES IN THE EVENT OF NON-COMPLIANCE TO THE PROVISIONS OF THE MODEL

#### 5.1 GENERAL PRINCIPLES

The development of a sanctions system capable of addressing the violations to the provisions of the Model is essential in order to ensure the effectiveness of the Model itself.

In this respect, in fact, the articles 6 (paragraph 2, subparagraph e) and 7 (4) (b) of the Decree provides that the organizational and management Models must introduce a disciplinary system capable of sanctioning any failure to comply with the measures indicated in them.

For the purposes of the disciplinary system, and in compliance with the terms of collectively negotiated labor agreements, any conducts carried out in breach of the Model, is punishable. Because the Model includes the entire corpus of regulations, which is an integral part thereof, there follows that "in breach of the Model" shall also mean in breach of one or more principles or rules defined within the corporate documents forming the regulatory system (see par. 2.2.1).

The application of disciplinary measures dispenses with the starting and/or the outcome of any criminal proceedings, insofar as Leonardo has adopted the rules of conduct provided by the Model in full autonomy and regardless the type of offence determined by the violations to the Model itself.

In particular, it is possible to identify, by way of example and with no limitation, the following significant types of violations:

- a) non-compliance to the Model, in case of violations aimed at the commission of a crime under the Decree or in case, anyway, of risk that the Company's liability under the Decree might be contested;
- b) non-compliance to the Model, in case of violations related, in any way, to the crime risk areas or to the sensitive activities reported in the Special Parts of the Model;
- c) non-compliance to the Model, in case of violations related, in any way, to the crime sensitive risk areas identified as "instrumental" in the Special Parts of the Model;
- d)omissions in the activities of documentation, conservation and control of the documents mentioned in the protocols (procedures), in order to hinder their transparency and verifiability;

- e) omissions in oversight by the hierarchical superiors on the conducts of their subordinates in order to verify the correct and effective application of the Model's provisions;
- f) non participation by the Recipients to the training activities concerning the content of the Model and, more in general, of the Decree;
- g)violation / or circumventions of the control system, carried out through the removal, destruction or alteration of the documentation provided for in the protocols (procedures), or by impeding the control or access to information and documentation to the persons in charge, including the SB;
- h)any form, even indirect, of retaliation, discrimination or penalty, against the persons subject to reporting on the violation of the Model and, above all, against the reporting subjects;
- i) reports on the violation of the Model which revealed to be unfounded, made with intent or gross negligence;
- j) violations of measures put in place to protect the reporting subject;

k) violation of the disclosure obligation to the SB (as described at paragraph 3.5).

The identification and application of penalties must consider the principle of proportionality and adequacy compared to the charged violation. In this respect, the following elements are significant:

- type of alleged offence;
- factual circumstances in which the offence took place (time and means of the realization of the infraction);
- overall behavior of the worker;
- worker's job;
- how serious the violation is, holding into account also the subjective attitude of the offender (intentionality of the behavior or negligence's, carelessness's and incompetence's degree, with regard of the likelihood of the event);
- the estimate of the damage or the danger, as a consequence of the infraction, for the Company;
- whether more than one violation is generated by the same conduct;
- whether more than one person have committed the same violation;

whether the author of the violation is a re-offender. The following are the penalties divided by type of relationship between the person and the Company and the related disciplinary procedure.

#### 5.2 MEASURES TOWARDS DIRECTORS AND STATUTORY AUDITORS

In the event of a violation of the Model by one or more Directors and/or Statutory Auditors of Leonardo, the Surveillance Body shall inform the Board of Directors and the Board of Statutory Auditors who, based on their respective responsibilities, shall take one of the following measures depending on the seriousness of the violation and in compliance with the powers provided for by the law and/or the By-Laws:

- statements contained in the meetings minutes;
- formal injunction;
- revocation of the engagement / delegation;
- request of calling or calling of a Meeting the agenda of which must include the adoption of adequate measures against the individuals responsible for the violation, including legal proceedings for the assessment of the Director's and/or Auditor responsibility towards the Company and for the redress of the eventual damages suffered and suffering by the Company.

Considering that the Directors of Leonardo are partly appointed during the Company Shareholders' Meeting and partly by the Minister of Economics and Finance in agreement with the Minister of Economic Development, in the event of breaches of the Model that may jeopardize the relationship of trust with the Company member involved, or anyway in the event of serious reasons connected to the protection of the interest and/or the reputation of the Company, a Shareholders' Meeting shall be called to pass resolutions on the possible revocation of the appointment or to inform the Ministries which appointed such Director so that they may adopt any measures.

5.3 PENALITIES FOR EMPLOYEES

Any employees (executives, middle management, pilots, employees and workers) behavior violating the rules of conduct provided for in the Model shall be defined as a "disciplinary offences" and shall be also considered significant for the Company's Disciplinary Code.

The disciplinary penalties fall within those provided for by the Company's Disciplinary Code - according to the provisions outlined in article 7 of the Italian Workers Bill of Rights and in the specific applicable collective agreement.

With regards to employees in Company's branches and representative offices, the sanction's application shall take place by complying with applicable local regulations.

The abstract categories of breaches describe the conducts subject to penalty, for which are indicated the relevant disciplinary measures to be taken according to the principles of proportionality and adequacy and considering the circumstances as well reported at the previous paragraph 5.1.

#### 5.3.1 PENALITIES FOR EXECUTIVES AND PILOTS

If any executive or pilot, in carrying out their own activities, are in breach of any provisions of the Model or adopt a conduct, which violates the provisions of such Model, suitable measures shall be taken against said executives / pilots, in compliance with the provisions of the law and of the applicable National Collective Labor Agreement.

In particular:

- where the violation of one or more provisions of the Model is as serious as to compromise the trusting relationship, thus preventing the possibility of any continuation, even temporary, of the employment, the executive / pilot shall be <u>dismissed without notice;</u>
- where the violation is a minor one but anyway serious enough to compromise irreparably the trusting relationship, the executive / pilot shall be <u>dismissed for</u> <u>a cause, with notice.</u>
  - 5.3.2 THE PENALITIES FOR WORKERS, EMPLOYEES AND MIDDLE MANAGEMENT

In line with the provisions of the National Collective Labor Agreement for Workers of the private engineering industry and plant installation and of the Company's Disciplinary Code:

- a) the worker who infringes the internal procedures as provided in the Model or who, in carrying out activities in crime sensitive risk areas, adopts a conduct which is not in compliance with the provisions of such Model, shall be subject to verbal warning, written admonition, fine or suspension from work and remuneration, depending on how serious the infringement is, as such conduct must be construed as a violation of employee's duties, which the CCNL identifies as detrimental to the company's discipline and morale;
- b) the worker who, in carrying out activities in crime sensitive risk area, commits a significant breach of the provisions of the Model, shall be subject to <u>dismissal</u> <u>with notice</u>, as such conduct shall be construed as a violation of a more serious nature than those identified under point a) above;
- c) the worker who, in carrying out activities in crime sensitive risk area, adopts a conduct which is unequivocally aimed at the perpetration of an offence for which a penalty is provided in the Decree or which is in violation of the provisions of the Model and such as to raise against the Company any of the measures provided for in the Decree, shall be subject to <u>dismissal without notice</u>, as such conduct shall be construed as a very serious violation which causes serious ethical and/or material damage for the Company.

This document, for all the purposes of the law, shall supplement the Disciplinary Code adopted by the Company and is subject to publication and notification procedures pursuant to article 7 of the Italian Workers Bill of Rights.

5.4 DISCIPLINARY MEASURES TOWARDS CO-WORKERS, AUDITORS, CONSULTANTS, PARTNERS, OTHER PARTIES IN TRANSACTIONS AND OTHER EXTERNAL PARTIES, INCLUDING THE MEMBERS OF THE SUPERVISORY BODY

Any conduct adopted in the context of a contractual relationship by co-workers, auditors, consultants, partners, other parties in transactions and other parties external to the Company, including the members of the Supervisory Body and which is in contrast with the lines of conduct identified in the Model, shall cause an suspension or automatic termination of the contractual relationship, as well as the possible proposal of an action for compensation for the damage suffered, in

application of the clauses that Leonardo includes in any agreement, as formulated by the Legal, Corporate Affairs and Compliance, Penal and Anticorruption Organizational Unit.

In the event that the violations are committed by workers employed through personnel-leasing agencies or through works or services procurement contract, the sanctions shall be applied to the employee, after that the violations by the same have been positively investigated, by its employer (personnel-leasing agency or contractor) and the proceedings may also result in action against the personnelleasing agency or contractor itself.

The Company, however, may simply ask, in accordance with the contractual agreements with the contractors and the personnel-leasing administrators, the replacement of workers who have committed the above-mentioned violations.

#### 5.5 PROCEDURE FOR THE APPLICATION OF PENALTIES

The process for the application of penalties after violations to the Model shall vary depending on each category of recipients, in relation to the following phases:

- notice of violation sent to the individual concerned;
- contradictory, i.e. the possibility in favour of the person to whom the infringement has been contested to propose arguments in his defence;
- determination and subsequent application of the penalty.

In any event, the process shall always start after the corporate bodies from time to time responsible for it and listed below receive a communication from the SB that there has been a breach of the Model.

#### 5.5.1 DISCIPLINARY MEASURES AGAINST DIRECTORS AND STATUTORY AUDITORS

In the event of a violation of the Model by a Director who is not an employee of the Company, the SB shall submit to the Chief Executive Officer, who shall subsequently forward it to the Board of Directors and the Board of Statutory Auditors, a report containing:

- the description of the alleged conduct;
- the indication of the Model's provisions which have been violated;
- the personal details of anyone responsible for the violation;
- any documents proving the violation and/or any other evidence;
- a proposal for the penalty, which is deemed to be appropriate in the specific case.

Within ten days from acquisition of the report from the SB, the Board of Directors shall call the member pointed out by the SB to a meeting of the Board, which must be held by within thirty days from receipt of the report itself.

The notice of a call must:

• be in writing;

- specify the exact alleged conduct and the Model's provisions in breach of which it has been committed;
- contain potential documents proving the violation and/or the other elements which support the notice;
- contain the date of the meeting, specifying he has a right to produce any written or oral objections and/or comments. The notice must bear the signature of the Chairman and at least two members of the Board of Directors.

The schedule of the Meeting of the Board of Directors, which shall also open to SB's members, shall include the audition of the charged Director, the hearing of any comments submitted by the latter and any further assessments deemed to be appropriate.

The Board of Directors, on account of the elements acquired, shall determine which penalty should be levied, stating the reasons for any disagreement with the proposal put forward by the SB.

The Board of Directors will immediately convene the Shareholders' Meeting to decide whether the Director will be revoked.

In any case, the Board of Directors has the right to adopt any more appropriate initiative towards the same Director (even in the absence of a revocation of the Director from office).

The resolutions of the Board of Directors and/or the Shareholders' Meeting, as applicable, must be communicated in writing by the Board of Directors to the subject concerned and to the SB, for the appropriate controls.

The above procedure shall be applied also when the Model is violated by a member of the Board of Statutory Auditors. In this event, the SB shall cause the proceedings pursuant of the By-laws of the SB itself to be initiated.

When the revocation applies to the Director appointed by the Ministry of Economics and Finance together with the Ministry for Economic Development, the Board of Directors shall inform the Ministers, so that they may take the applicable measures.

## 5.5.2. DISCIPLINARY MEASURES AGAINST EMPLOYEES

## A) Executives and pilots

The procedure for the assessment of offences committed by executives and pilots, shall be carried out in compliance with the current provisions of the law as well as of any applicable collective labor agreements.

In the event the subject against whom the procedure has been initiated is a senior manager who has been delegated authority by the Board of Directors, and in the event the enquiry proves his guilt according to the Decree, the following shall apply:

• the Board of Directors decides whether to revoke the delegated authorities attributed on the basis of the nature of the office;

• the Chief Executive Officer may act to achieve a definition of the individual's position and implement the relevant disciplinary proceedings.

The proceedings to apply a sanction shall be communicated in writing to such individual, within six days from receipt of the justifications by the executive/pilot. Such term shall start from the date when the written justifications or, if later, the oral justifications, have been produced.

Without prejudice to the right of recourse to the judicial Authority, the executive / pilot, within thirty days from receipt of the written dismissal notice, may apply to the Conciliation and Arbitration Board, as provided for in the applicable bargaining agreements.

In the event of the appointment of the above-mentioned Board, any disciplinary penalty shall be suspended till the award of such body.

### B) Workers, employees and middle management

The procedure for application by the Company of the penalties to workers, employees and middle management shall be carried out in compliance with the provisions of article 7 of the Italian Workers Bill of Rights, of the National Collective Labor Agreement for Workers of the private engineering industry and plant installation and of the Company's Disciplinary Code.

The disciplinary measures must be applied within six days from the receipt of any justifications.

Without prejudice to the possible initiation of legal proceedings, the employee may request the formation of a Conciliation and Arbitration Board, in the twenty days after receipt of the disciplinary notice, with suspension of the penalty till the final award.

#### 5.5.3. DISCIPLINARY MEASURES AGAINST THIRD PARTY RECIPIENTS OF THE MODEL

In order to adopt the measures provided for in the contractual clauses referred to in paragraph 5.4, the Head of the Organizational Unit which manages the contractual relationship, in agreement with the Legal, Corporate Affairs and Compliance, Penal and Anticorruption Organizational Unit and based on any determinations in the meantime taken by the Head of Division and/or by the Chief Executive Officer, as well as by the Board of Directors and by the Board of Statutory Auditors, where applicable, shall send to the mentioned person a written communication containing details of the alleged conduct, potential documents which support the notice, the Model's provisions infringed and details of the specific contractual clauses which are requested to be applied.

#### 5.5.4. The procedure against the members of the Supervisory Body

The sanctioning procedure applicable to the Directors and Statutory Auditors referred to in paragraph 5.5.1 is applied, *mutatis mutandis*, even if a violation of the Model is found by one or more members of the SB.

In this case, the report of the violation will be sent to the Chairman of the Board of Statutory Auditors, who will draw up the report and transmit it to the Board of Directors for the decision of the case.

## 6. UPDATE AND REVIEW OF THE MODEL

The Board of Directors of Leonardo, for the purposes of article 6 of the Decree, shall supervise the update and review of the Model.

The Board of Directors shall entrust the Group Internal Audit and Legal, Corporate Affairs and Compliance, Penal and Anticorruption Organizational Units with the responsibility of overseeing the update of the Model and drawing up and updating elements of the same, in connection with the other competent structures.

With a view to maintain a Model effective and valid over time, the following types of events may be taken into consideration, by merely being considered as examples, for the purposes of the update and review of the Model:

- new legislation affecting the provisions on the entities liability for administrative offences connected to a crime;
- interpretations of case law and prevailing doctrine;
- finding of deficiencies and/or gaps and/or significant violations of the Model provisions following the effectiveness assessments thereof;
- significant changes to the organizational structure or to the Company's business sectors;
- considerations arising from the application of the Model, including the results
  of updates of the "historical analysis" (such as, for example, the experiences
  coming from penal proceedings, results from SB activities or from internal audit
  activities).

## SPECIAL PARTS (ONLY INTERNAL USE)