

CALL OF TENDER

SUMMARY INFORMATION

Call for tender no-	5000000943
Subject	HVAC (Heating, Ventilation and Air Conditioning)
Description of the supply	Leonardo Helicopters – Yeovil, Somerset, UK are seeking HVAC providers to enter into a non-commitment Framework Agreement. It is anticipated that the Framework will consist of at least 2 suppliers providing a single or multi-discipline service.
Type of supply	Supply/Service
Duration of contract/work	Maximum Framework duration 5 years: ➤ 3 year fixed price contract. ➤ 2 year contract extension option, subject to agreed pricing.
Presumed bidding starting price	Estimated Annual spend £100K - £1,000,000
General awarding criteria	<i>'best value for money'</i>
Date of publication	22nd October 2018 12 noon GMT
Deadline	7th November 2018 12 noon GMT

DETAILED INFORMATION

1. General information

Leonardo Helicopters intends to issue a call for tender having as its subject:HVAC

Lots (if any):N/A

The Contract includes: All Heating, Ventilation and Air Conditioning. All works shall meet the UK statutory and common law requirements of the Health and Safety at Work Act 1974.

The bidding starting price amounts to N/A Euros / no presumed bidding starting price will be indicated.

2. Entities admitted to tender

The following are admitted to participate in the tender procedure for works, services and supplies:

- sole proprietor enterprises (including craft businesses), trading companies, cooperatives;
- Consortia of production and work cooperative companies, as well as consortia of craft businesses;

- c) Permanent consortia, including consortium companies consisting of sole proprietor enterprises (including craft businesses), trading companies, production or workers cooperative companies;
- d) Competing consortia whose members include the entities referred to in sub-paragraphs a), b) and c) of this paragraph, even in the form of a limited liability consortium,.

The following are only admitted to tender for works:

- e) Temporary associations of bidders made up of the entities person referred to in sub-paragraphs a), b) and c) above.
- f) Entities who have entered into a European Economic Interest Grouping (EEIG).

The participation in this tender by more than one temporary grouping of companies, consortium or EEIG, or the submission of bids as both an individual entity and as a member of a grouping, consortium or EEIG, is forbidden.

Bidding suppliers for whom more than 70% of total annual turnover is generated by orders from one or more companies belonging to the Leonardo Group, are not allowed to bid, except in case of express authorization from Leonardo in consideration of special technical requirements. For consortia, this percentage shall be calculated according to the annual turnover of the consortium itself.

Each consortium in points b), c) and d) above shall indicate, in its expression of interest, the individual consortium members in the name of which the bid is submitted, and for each of them, the type of works / services / supplies that will be performed. The composition of the consortium indicated in the disclosure for interest is unchangeable without the prior written consent of Leonardo.

Pursuant to the above, it is forbidden for an individual consortium member to submit a bid in any other form to this tender procedure. In the event that this rule is broken, both the consortium and the individual consortium member will be excluded from the tender.

The contemporary participation in this tender procedure by a parent company and its subsidiaries is also forbidden. In the event that this rule is broken, both the parent company and its subsidiaries will be excluded from the tender.

All bidders whom Leonardo does deem not to have appropriate professional reliability will in all cases be **excluded** from the tender without explanation. Bidders will be deemed not have appropriate professional reliability who in the last three years incurred, by way of example but not limited to, in the following:

- Termination for breach of contract with Leonardo SpA or other companies of the Group;
- Declared non-testability of works, services and supplies according to the contracts concluded by the Leonardo SpA or other companies of the Group;
- Breach of any of the provisions of the Code of Ethics of Leonardo SpA and Leonardo Group, during the performance of previous contracts;
- Failure to take delivery, by default or cause, for works, supplies or services entrusted by, Leonardo SpA or other companies of the Group;
- Revocation of the award of a tender.

3. Minimum requirements for participation

Entities meeting the following minimum requirements for participation (hereinafter "Minimum Requirements") may be invited to tender:

- Annual turnover of at least £1,000,000 in the last three years;
- **Note: Due to the Service Requirement Sole Provider and Consortiums will not be considered.**

It is noted that participation in the tender is not permitted by pooling funds.

In regards to participation requirements for consortia, it is specified that:

- Ethical and legal requirements must be fulfilled by the consortium and all its members. Along with the disclosure for interest, the ethical/legal self-certification must be provided: a) for each consortium member on whose behalf the consortium participates in the tender; b) for the consortium itself; and c) for the consortium on behalf of all members not participating in the supply
- The minimum turnover must be made by the consortium itself or, alternatively, through a combination of turnover of individual consortium members on whose behalf the consortium is participating in the tender. In this case the following minimum percentages of turnover are required:
 - For [] activities the minimum amount of turnover is as follows: []
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- The technical, organisational and professional requirements must be possessed by each member on whose behalf the consortium is participating in the tender;
- The required certifications (ISO, SOA etc.) must be held by each member on whose behalf the consortium is participating in the tender.

The same also applies to any temporary groupings, with the norm being to consider the components of the grouping instead of the member businesses.

4. Disclosure for interest

By no later than the expiration date of this call for tenders, parties interested in being invited to tender, provided they meet the requirements, are required to:

- Submit their application by registering in the Procurement Portal (link: <https://supplier-registration.leonardo.com>) and proceed, after obtaining their credentials, with the provision of the requested data. Suppliers who are already registered on the Supplier Portal and have their access credentials, are requested to confirm and update any data and information previously entered in the system.
- Communicate their Disclosure of interest by accessing the reserved area of the Procurement Portal (<https://procurement.leonardo.com>), responding to the invitation to tender (within the portal is a Manual entitled "Responding to a Call for Tenders") and uploading the following documents:
 - A statement issued by at least one bank or intermediary (at least two for tenders worth more than 5 million euros), attesting to their financial and economic capability/strength (the so called Bank References);
 - Other (e.g. certifications)

Please note that after the expiration time of this invitation to tender, it will no longer be possible to respond to the call and communicate your disclosure of interest.

In any case, applicants who communicate their disclosure for interest must acknowledge and accept that they cannot claim any right to be invited to tender, with no obligation on the part of Leonardo to provide any reasons.

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For those who may be invited to tender, if they have not already been pre-qualified or qualified by Leonardo Helicopters, a process of pre-qualification will begin on the Procurement Portal. This process will require them to provide additional documentation to support the evaluation of their ethical, legal and economic/financial requirements.

5. Handling of data

We hereby inform that the data supplied by the parties concerned are dealt with by Leonardo Helicopters for purposes related to the public tender and for any subsequent phase of the process as well as drafting and contract management.

6. Regulations as per Legislative Decree 231/2001 and Anti-corruption Law: UK Bribery Act (2010), US Foreign Corrupt Practices Act – FCPA (November 2012), Polish anti-corruption legal acts.

By communicating their disclosure of interest, each applicant acknowledges and agrees their examined of the Code of Ethics of Leonardo and the Anti-Corruption Code of the Leonardo Group, which is a prerequisite for participation in the tender procedure. The aforementioned documents are available from the website www.leonardocompany.com - section "Ethics and Compliance".

7. Other information

The arrangements for submitting the bids, any other grounds for exclusion from the tender and other information, will only be communicated to those who, following the forwarding of their disclosure of interest, together with the documents mentioned herein and the verification by Leonardo Helicopters of the minimum tendering requirements set out in this call for tenders, will be invited to participate in the bidding process.

This request is not binding in any way for this company nor the beneficiaries of the supply and should not lead to expectations whatsoever about the entities presenting their disclosure of interest. Leonardo Helicopters, with incontestable discretion, reserves the right not to award the tender, to award only part of the contract, to restart the tender procedure or to make changes to this invitation to tender.

Finally, please note that this tender procedure and the related contract are subject exclusively to the rules of private law.

Yours faithfully



Head of P&SC

Recd' 12/10/18